

To

Principal,

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**Subject:       Regarding grant of Education Allowance.**

R/Sir,

As per instruction received from Finance Department, Haryana vide his O.M No. 4/5/2009-5FR Dated 17.06.2010 through your office endst. No. 4029-36 dated 02.07.2010. I hereby submit the self certificate of amount spending on purchase of text books, notebooks, school shoes, uniforms and payment of tuition fee etc. of my wards ..... So, you are good self is requested to kindly reimburse the same.

Thanking you.

D.A.: Self Certificate

Yours Faithfully,

**CERTIFICATE**

It is certified that the amount spent on the education my son/daughter .....  
from ..... to ..... is as under:-

- 1. Date of Birth :.....
- 2. Class :.....
- 3. School Name & Address :.....
- 4. Tuition Fee :.....
- 5. Transportation :.....
- 6. Books :.....
- 7. Any Others :.....

It is also certified that the above amount has been paid by me.